

**Instructions to Candidates :** 1) All questions are compulsory.

2) Figures to the right indicate full marks.

- Q.1** a) Define Materials Management. Explain the major activities of Materials department. 8
- b) Explain 'Purchase Cycle' drawing a suitable chart. 7
- OR**
- Q.1** a) Explain the advantages and disadvantages of 'Centralized Materials Management.' 10
- b) Give Proforma of the Bin card and 'Material Request.' 5
- Q.2** a) Explain the factors affecting Make or Buy decision. 5
- b) Define purchasing and explain any five functions of Purchase Department. 10
- OR**
- Q.2** a) Explain the factors to be considered while planning stores layout. 10
- b) Explain any five methods of accounting stock. 5
- Q.3** a) Define 'Standardization' and explain its benefits. 5
- b) Explain the different types of materials. 10
- OR**
- Q.3** Explain 'Codification' process and cares to be taken while codification system is designed. 15
- Q.4** Explain in detail how 'Economic Order Quantity' is determined. 15
- OR**
- Q.4** a) Write a note on 'Relevance of computers in Materials Management'. 7
- b) What are the different methods used for selecting a good vendor. 8

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